St. Andrew's Canterbury

NAME OF GROUP	
CONTACT PERSON	
CONTACT DETAILS (phone number & e-mail address)	

BOOKING FORM

Start and end times must include the time required for setting up and clearing up. Please return this form to the church office when completed.

ROOM(S) REQUIRED: Hall, Worship Area, Main Kitchen, Oasis, Round Room, Meeting Room / other	**SOUND SYSTEM REQUIRED**	**DATE**	**START TIME**	**END TIME**

OFFICE USE ONLY	Diary		Calendar		Booking Agreement signed		Opening / Closing arranged		PA arranged if required	